

The Women of St. Stephen's Church

Grant Application

Application deadline: August 22

Date

Name of agency/organization

Address

If you have a Web site, what is the URL?

Contact person

Title

Business phone

Mobile phone

Email address

Amount requested

MISSION STATEMENT OF THE WOMEN OF ST. STEPHEN'S GRANTS

The Women of St. Stephen's Episcopal Church designate these outreach monies to support projects and organizations which benefit women and/or children.

Please limit your responses to the spaces provided.

State the project for which these funds will be used. Give a short, clear description of the project, including how the requested funds will be used.

How much money has been raised to date and what are your other sources of funding for this project?

Information about your organization

1. Describe your organization, including its purpose, its accomplishments and any future plans (a current brochure is acceptable).

2. **Enclose** your most recent balance sheet and operating statement showing where the organization derives support and endowments, if any, and your most recent audited financial statement.

3. **Enclose** copies of IRS forms certifying that the organization is:

A. Exempt from federal income tax payment under Section 501(c)3

B. Not classified as a private foundation as defined in Section 509 (a) of the Internal Revenue Code.

C. In cases where IRS forms are on file with the church, state that the organization's status is unchanged in the following space:

(continued on reverse)

4. Enclose a list of names and affiliates of the organization's directors.

Have you applied for and/or received funds from any group at St. Stephen's during the last two years?

Yes (list group(s) and the amount(s) below) No

Signature of Agency Head

Please submit both a hard copy of this application and an electronic copy by August 22. Awards are announced in the fall.

Hard copy to:

The Women of St. Stephen's
St. Stephen's Episcopal Church
6000 Grove Avenue
Richmond, Virginia 23226

Electronic copy to:

WOSS@ststephensRVA.org