

Vestry of St. Stephen's Episcopal Church
Richmond, Virginia
Minutes of the February 22, 2026 Meeting

The following members were present: Molly Anderson, Bill Davis, James Driscoll, Meg Eckman, Katherine Farley, Wortie Ferrell, Darrell Headrick, Chip Jamerson, Jay Moore, Nan O'Connell, Elizabeth Peay, Joan Putney, Andrew Robertson, Gayle Royals, Randy Seibert, Brandon Spalding.

Staff Present: John Rohrs, Will Stanley, Kathleen Wilson-Kennedy

Welcome and Check-Ins:

New members of the vestry James Driscoll, Meg Eckman, Wortie Ferrell, Darrell Headrick, and Chip Jamerson were welcomed. Members shared the "Heart of their Week." The vestry approved the minutes of the previous meeting.

Focus Time:

John presented a slate of officers to serve as the executive committee of the vestry: Molly Anderson, senior warden; Brandon Spalding, junior warden; Gayle Royals, register; Randy Seibert, treasurer; Jay Moore, assistant treasurer. The vestry approved the slate by voice vote.

Members signed up for standing committees described in their packets.

John reminded the vestry the duties for counting the offering from the Celtic service. Mary Feldman will send this schedule.

Ongoing Business:

Kathleen and Randy presented financial updates. We will select a new provider will to replace our current one. An outside firm will conduct facilities assessment. The firm will be on site this week to assist in planning the assessment. They will issue a report by June at the latest. Funds are available for the extensive piping replacement. More information will be available as capital planning continues. Metro Properties will do a walk-through to evaluate the two houses owned by St. Stephen's.

Kathleen will lead another session of "Finance 101" to assist in understanding the monthly financial reports.

Clergy Reports:

Rector's Report: John announced that there will be a vestry retreat later in the year which will include updated energy audits and the facilities assessment. John also stated that the vestry is asked each year to approve the Parochial Report which goes to the Diocese of Virginia. Approval was moved, seconded, and adopted. St. Stephen's annual pledge to diocesan mission and ministry \$240,000, or \$20,000 per month.

John announced that Cate will go on sabbatical this summer after serving here for six years. In other staffing news, Claire Hackley will be taking on one or two sexton shifts this week. Ian Hayes will be on parental leave soon, and Randy Ransone is doing some security shifts for us. Additionally, Matt Depaolis, who has overseen cooking teams for May Fair House, left that position in December but has returned this week.

John discussed St. Stephen's Shrine Mont weekend and noted that we are facing some challenges in pulling together the planning team for this summer's event and wanted to give the vestry a heads up about it. He also reminded the vestry of the luncheon for the Legacy Society which will be Thursday, February 26.

John also discussed the vestry retreat planned for June and which he hopes will include a Mutual Ministry Review.

Vicar's Report: Will reported on the ongoing discernment process for family ministry. This includes evaluation of the Catechesis of the Good Shepherd. Will has been our Vicar for six years as of this week.

New Business: The continuing vestry members were dismissed, and the newly elected members remained for an orientation and introduction session.

Respectfully submitted,
Gayle Royals, Register